

**Speech-Language Pathology and Audiology Program**1422 HOWE AVENUE, SUITE 3, SACRAMENTO, CA 95825  
TELEPHONE: (916) 263-2666/ FAX: (916) 263-2668

# ***REQUEST FOR WAIVER OF NTE EXAM***

Name: \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ SP \_\_\_\_\_ AU \_\_\_\_\_

Waiver of the written examination in speech-language pathology or audiology is an option offered only to those individuals **who have previously taken and passed the NTE.** See Section 1399.159 of the Regulations for additional information.

Once all required items have been received, the information will be reviewed and you will be advised if an interview is necessary or if it has been waived. If the interview is necessary, you will be advised in writing of the date and location. Interviews are held in conjunction with regularly scheduled meetings of the Speech-Language Pathology and Audiology Program.

**ITEMS REQUIRED**

1. A **FULLY COMPLETED** licensure application, including fees, official transcripts, fingerprint card, verifications of clinical practicum and professional experience.
2. Updated Vitae/Resume.
3. **PROOF** of passing NTE score in the field. You may submit your original copy (which will be returned to you) or have ASHA or another state verify the exam date and score you received.
4. **PROOF** of a CCC and/or licensure from another state. A copy of your current certification or licensure will suffice.
5. **PROOF** in the form of letters or references verifying professional employment covering the past 3 years.

If you have been involved in research you wish to have considered, you must provide a written explanation of the content. If you have taught courses, you must submit verification from the educational institution.

You may also submit proof of Continuing Education courses completed over the past three years if you have not been continuously employed in the field for which licensure is sought.

## **IMPORTANT!**

Waiver of the examination is NOT AUTOMATIC. If your 150-day letter is due to expire before the results of the next NTE exam would be available, you may wish to consider signing up for the examination in the event your waiver request is denied.

## **NOTIFICATION:**

You will be notified of the outcome of your waiver request after all required items have been submitted to this office.

**We recommend you retain a copy of this form as a reminder.**